



**IZMIR INSTITUTE OF TECHNOLOGY
SCHOOL OF FOREIGN LANGUAGES
DEPARTMENT OF MODERN LANGUAGES
2025–2026 SUMMER TERM ENG-101 SYLLABUS**



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I. Rationale: ENG 101 aims to improve general language which were introduced at Preparatory School. The main focus is on improving students' language skills academically. In addition to listening and reading skills, writing well-structured paragraphs and speaking activities such as role-plays, presentations, mini presentations, pair/group discussions will be conducted to improve students' speaking skills and to ensure active participation in class.

II. Course Objectives: At the end of the course,

Writing

Students will be able to:

- write simple formal emails requesting information.
- write a basic paragraph containing a topic sentence and related details, if provided with a model.
- understand and apply the basic structure of academic paragraphs (topic sentence, supporting details, concluding sentence).
- write clear, coherent, and cohesive paragraphs using appropriate transition words and cohesive devices.
- develop academic writing skills such as description, cause–effect, and problem–solution organization.
- apply summarizing and paraphrasing strategies in written work.
- produce short academic and technical texts with clarity, accuracy, and logical flow.

Reading

Students will be able to:

- make good use of pre-reading strategies such as predicting, skimming, scanning, etc.
- identify major and minor ideas within a text.
- identify reference signals and understand what they stand for.
- understand and use academic vocabulary; guess the meanings of words they do not know by using appropriate clues.
- apply skimming and scanning strategies to understand gist and locate specific information.
- recognize the author's purpose, tone, and perspective in academic readings.
- expand academic and technical vocabulary through context.
- demonstrate critical reading skills by evaluating sources, arguments, and evidence.

Listening

Students will be able to:

- follow the linear structure of a short formal talk.

- understand the main ideas and supporting details in short academic talks and discussions.
- recognize signposting language and organizational cues in spoken academic English.
- take effective notes while listening to academic presentations or lectures.
- follow and respond to peer presentations with relevant questions and comments.
- develop active listening strategies to support speaking, reading, and writing tasks.

Speaking

Students will be able to:

- engage in short academic discussions using appropriate vocabulary and expressions (agreeing, disagreeing, clarifying).
- develop presentation skills, including structuring ideas, using signposting language, and integrating visuals.
- deliver academic presentations with clarity, logical organization, and audience interaction.
- participate effectively in Q&A sessions, showing critical thinking and clear responses.
- improve pronunciation, pacing, and intonation for clearer academic communication.

Other

Students will be able to:

- define academic integrity and plagiarism and distinguish between the two.
- recognize different forms of plagiarism and understand why it is considered unethical.
- learn the importance of citing sources and giving credit to authors.
- follow and apply the steps of preparing an academic presentation.
- apply hook and elaboration techniques.
- revise specific words and phrases in presentations.
- describe the fundamentals of technical writing, including its purpose, audience and key components.

III. Course Rules & Requirements:

Communication

- All communication outside the class will be carried out via **ONLY** e-mail (your std.edu.tr e-mail address), **NOT** Microsoft Teams. Your questions through Teams will not be answered. All kinds of oral or written communication should be made during working hours (8.30-17.30) on weekdays. On the condition that students need to inform the lecturer for urgent occasions, it is possible to communicate at the weekend.
- The preferred method of communication is through the lecturer's and the student's official İYTE e-mail account:@iyte.edu.tr
- Proper language should be used, and the message to be conveyed should be clearly conveyed in correspondence. When writing an e-mail, the subject of the message should be clearly written in two or three words. The documents you want to add to the message should be attached to the message attachment and the name and surname should be written at the end of the message.
- If for any reason you are unable to access your e-mail account with İYTE, it is your responsibility to correct the problem and to obtain all information which may have been sent to you. If you have trouble setting up your İYTE e-mail account, you should contact epostadestek@iyte.edu.tr as soon as possible.

E-mail Format

The screenshot shows an email client window titled "E-mail Format". At the top, there are buttons for "Send", "Close", "Save Draft", and "Options" (with a dropdown arrow). Below these are fields for "To:" (containing "Mr Anderson" <Mr. Anderson>), "Cc:", and "Subject:" (containing "Questions about the Assignment"). An "Attach" button is followed by a tip: "Tip: drag and drop files from your desktop to add attachments to this message." Below the header is a rich text editor toolbar with options for font face (Sans Serif), font size (12pt), paragraph style (Paragraph), and various text formatting tools (Bold, Italic, Underline, Strikethrough, Text Color, Background Color, Bulleted List, Numbered List, Indent Left, Indent Right, Outdent Left, Outdent Right, Quote, Unquote, and Link). The email body contains the following text:

Dear Mr. Anderson,

I would like to ask you some questions regarding the assignment that you have given.

I am having a hard time finding the specified articles. Could you please explain how I can find them step by step? Also, which software should I use to complete my assignment?

Sincerely,

[Full Name]
[Department]

E-mail Netiquette

- Be brief.
- Use a descriptive subject line.
- Avoid attachments unless you are sure your recipients can open them.
- Sign your message with your name and return e-mail address.
- Think before you send the e-mail to more than one person. Does everyone really need to see your message?
- Be sure you REALLY want everyone to receive your response when you click, "reply all."
- Be sure that the message author intended for the information to be passed along before you click the "forward" button.

Attendance

Attendance is compulsory (70% of the course)

IV. Student Conduct

Each student is required to conduct himself/herself in a manner of an effective learning environment. Any student who unduly disrupts a class or violates any behavior rule, regulation during lessons shall be subject to immediate removal from the session and to appropriate disciplinary action. Any student caught cheating on an examination shall receive an FF in the course. Any student charged by the instructor with misconduct whether academic or nonacademic shall be subject to disciplinary action.

Course Material:

- Lecturer's notes and materials

V. Course Schedule:

Week	Unit/Theme	Functions/Useful Language	Language Skills and Learning Outcomes	Suggested Context/Tasks & Assignments
Week 1: 22 nd -23 rd July, 2026	Introduction to the course Syllabus			
	Understanding Academic Integrity and Plagiarism Formal e-mail writing in an academic setting Digital Literacy Skills		- Defining academic integrity and plagiarism and distinguishing between the two - Recognizing different forms of plagiarism and understanding why it is considered unethical - Writing simple formal emails - Navigating and evaluating online academic sources for credibility and relevance	- Academic Integrity - The Importance of Academic Integrity - Plagiarism - How to Avoid Plagiarism
	Introduction to Technical English Academic Reading		- Identifying main ideas and supporting details in academic texts - Skimming for general meaning and scanning for specific information - Recognizing technical vocabulary in context - Expanding vocabulary knowledge related to academic and technical contexts.	- Highlighting technical vocabulary in the passage and discussing possible meanings from context - Answering comprehension questions focusing on gist and details
	Midterm I Announcement Presentation Skills Midterm Exam II Announcement	Signposting language	- organizing a short academic/technical presentation (introduction, body, conclusion) - using signposting language (e.g., first, next, finally, in conclusion) - designing and using simple visual aids (slides, diagrams, images)	- How to give a compelling presentation - Outline the structure of a short academic presentation. - Signposting language - Deliver a mini-presentation in groups

Week 4: 12th-13th August, 2026	Midterm (Academic Presentations)		•Structuring longer academic presentations (background, main argument, evidence, conclusion) •Using academic vocabulary and formal expressions effectively •Integrating data, visuals, and references into presentations	
Week 5: 19th-20th August, 2026	Academic Reading • Synonyms and alternative phrases • Paraphrasing and restating Reflection and revision Final exam guidelines and sample questions		•reading for gist and specific information in short academic/technical texts •identifying key vocabulary and phrases useful for oral discussion •restating main ideas from a reading passage •using synonyms and structural changes to restate ideas accurately.	• Reading for gist and specific information • Highlight and discuss key vocabulary in pairs • Restate main ideas using synonyms and structural changes • Practicing paraphrasing • Revising the topics • Reviewing final exam guidelines • Practising with sample questions • Conducting a survey that evaluates and allows reflection on the course
Week 6: 26th August, 2026	Final Exam			

Assessment

	Grade	Description	Date
MIDTERM I	20	Writing an Academic Paragraph	06.08.2026
MIDTERM II	40 points	Academic Presentation	12.08.2026 – 13.08.2026 Presentations (face-to-face in classrooms)
FINAL	40 points	All course content	26.08.2026

Final Exam Content

Parts of the Exam	Response Format	Number of Questions	Total Mark (40)
Part 1: Vocabulary	Close-ended (fill in the blanks)	12	12
Part 2: Reading	Open-ended (short constructed response)	10	20
Part 3: Paraphrasing	Open-ended (short constructed response)	4	8